

# KIPLING AGE-FRIENDLY COMMUNITY COMMITTEE

## TERMS OF REFERENCE

### **Purpose**

To lead an initiative aimed at making Kipling a more age-friendly community, enabling all residents to participate as full and meaningful community members.

### **Membership**

The membership of the committee is as follows:

- A member of the Town of Kipling Council.
- A member from Kipling Leisure Services.
- Minimum of 2 and maximum of 4 members of the public.

### **Term**

Members of the public shall serve for a 3 year term; renewable for a second 3 year term.

### **Mandate**

The committee is mandated to:

- Act as a catalyst for community collaboration around the objective(s) of making the community more age-friendly.
- Undertake an assessment of the community's age-friendliness, including identification of:
  - Ways in which the community is currently age-friendly;
  - Issues and barriers to age-friendliness that are present in the community;
  - Opportunities to improve the age-friendliness of the community; and
  - Ways in which current age-friendly assets and initiatives can be expanded to enhance age-friendliness.
- Publish the results of the assessment.
- Based on the results of the assessment, develop a plan of coordinated actions and recommendations aimed at improving the age-friendliness of the community.
- Engage a diverse range of community residents and stakeholders to inform the development of the age-friendly assessment and action plan.
- Oversee and coordinate implementation of the action plan, and foster partnership among community members to facilitate implementation of the action plan.
- Promote the concept of age-friendliness across the community, including the private, non-profit and public sectors.
- Engage members of the business community as key partners in making workplaces and private sector services in the community more age-friendly.
- Work with other governments to identify and act on opportunities to improve age-friendliness in the community.
- Monitor implementation of the action plan and regularly report to the public on progress.
- Make recommendations to the municipal government in regards to age-friendly opportunities and initiatives.

### **Working Groups**

The committee has the authority to establish working groups as it deems necessary to fulfill designated functions consistent with the committee's mandate.

**Meetings**

Meetings shall be held at the call of the Chair. At least 4 meetings shall be held each calendar year.

**Accountability**

The committee shall report to the municipal councils through the Town of Kipling Council member.