

Age Friendly Committee – Moosomin

TERMS OF REFERENCE

The Age Friendly Committee (AFC) is a sub-committee of the Saskatchewan Seniors' Mechanism (SSM) and Town of Moosomin and shall report to Town Council as required

Purpose of the Committee

To recommend and provide strategic advice and information to Town Council and other organizations that are interested in the well being of seniors in Moosomin and area

Goal of the Committee

-To serve as an advocate for seniors of the catchment area.

Duties of Committee

-To address concerns of seniors.

-To research options that may provide solutions to legitimate concerns

-To share concerns and their possible resolution with stakeholders that can enact change

Membership

Anyone interested in the well being of seniors is encouraged to volunteer to join the AFC

The AFC will select a Chairman, Vice Chairman and Secretary from those appointed.

Governance

A simple majority of the members shall constitute a quorum

Meetings

Meeting shall be held regularly. The date, time and location of the next meeting will be the closing item of each meeting

Meetings shall not exceed two hours except by motion supported by two thirds of the members in attendance

Electronic meeting attendance is permitted

As agenda will be prepared by the Chairman and Secretary and circulated to the members in advance of the meeting

Funding

A special fund established by AFC and administered by the Moosomin Community Builders Alliance from contributions made by supporting organizations, businesses and individuals shall be established to cover expenses incurred by committee members in performance of their duties provided the expenses are approved by the policies of AFC

Remuneration

Committee members shall serve without remuneration.

Conflict of Interest

If a committee member is considered in conflict with the matter under discussion, he or she is not entitled to discuss or vote on the matter. That member must declare the conflict, state the reason and leave the meeting while the matter is being discussed and voted on.

Confidentiality

All matters are to be considered confidential. All discussion and opinion of members is to be respected. Decisions reached are to be supported by members.

Review of Terms of Reference

This document can be reviewed and amended annually.

Dated this 17 day of January, 2022.