

ACTION PLAN WORKSHEET

Focus Area/Domain: Sidewalks, Pathways, Trails or Rest Areas

Use the following chart for each project/initiative that is planned

A: Project Name: Increase availability of Public Washrooms

Strategies <i>How are we going to do it?</i>	Resources <i>What we have What we need</i>	Potential Partners <i>Who will work with us?</i>	Tasks Assignments <i>Who leads? Who helps?</i>	Priorities & Timelines <i>(1 month, 3 mo., 6 mo., 1 year) Priority – Low, Medium, High</i>
1. Repair existing washrooms on north side of Professional Building	Existing facility	Town of Kipling	Don	Priority – Medium 1 year or more
2. Additional signage to increase awareness of public washroom	Town of Kipling website	Town of Kipling	Don - Sign on renovated washroom Don - Signs at Community Centre Austin - sign re- indoor washroom in Professional Building	Medium 6 months

B: LIST OF DESIRED OUTCOMES		Evaluation of Progress Made
Short Term	- Increased awareness of community facilities among all community members - Improvements are made without large budget expenditures	
Intermediate Term	- Increased sense of comfort for all ages	
Long Term	- Lessened isolation for older adults - Increased quality of life within community	

Focus Area/Domain: Sidewalks, Pathways, Trails or Rest Areas

A: Project Name: Improve Sidewalk Access

ACTION PLAN WORKSHEET

Use the following chart for each project/initiative that is planned

Strategies <i>How are we going to do it?</i>	Resources <i>What we have What we need</i>	Potential Partners <i>Who will work with us?</i>	Tasks Assignments <i>Who leads? Who helps?</i>	Priorities & Timelines <i>(1 month, 3 mo., 6 mo., 1 year) Priority – Low, Medium, High</i>
1. Increase number of sidewalk access ramps - Advocate for more cut outs at sidewalk corners (outside of commercial area)	Town of Kipling has regular budget for sidewalk repairs	Town of Kipling	Don	Medium priority. Long term - several years
2. Advocate for making pavement flush against sidewalk ramps		Town of Kipling Paving contractors	Don	Medium Long term

B: LIST OF DESIRED OUTCOMES		Evaluation of Progress Made
Short Term	- Improved safety of mobility compromised community members - Increased accessibility for mobility compromised community members and visitors	
Intermediate Term	- Increased opportunity for physical activity for mobility compromised individuals - Less social isolation of mobility compromised individuals	
Long Term	- Increased opportunity for all residents to get around the community - Increased traffic to downtown businesses - Increased attendance at public events	

Focus Area/Domain: Transportation and Roads

A: Project Name: Increase Disabled Parking Awareness

ACTION PLAN WORKSHEET

Use the following chart for each project/initiative that is planned

Strategies <i>How are we going to do it?</i>	Resources <i>What we have What we need</i>	Potential Partners <i>Who will work with us?</i>	Tasks Assignments <i>Who leads? Who helps?</i>	Priorities & Timelines <i>(1 month, 3 mo., 6 mo., 1 year) Priority – Low, Medium, High</i>
1. Improve public awareness of Handicapped parking spaces - paint yellow diagonal lines to define the space 2. Larger signage 3. Advocate for a space in front of post office	Several designated spaces exist downtown and one at the Vet Clinic	Town of Kipling Canada Post	Don	High 6 months
2. Improve awareness by posting on social media when complete		Town of Kipling	Austin	High 6 months

B: LIST OF DESIRED OUTCOMES		Evaluation of Progress Made
Short Term	1. Sufficient space will be available for deboarding the Handivan. 2. Improved access to downtown businesses and services. 3. Improved safety of mobility compromised community members	
Intermediate Term	- Less isolation and stress for mobility compromised individuals. - Greater use of downtown core.	
Long Term	- Improved access for all throughout the community	

ACTION PLAN WORKSHEET

Focus Area/Domain: Housing

Use the following chart for each project/initiative that is planned

A: Project Name: Affordable Housing Supports

Strategies <i>How are we going to do it?</i>	Resources <i>What we have What we need</i>	Potential Partners <i>Who will work with us?</i>	Tasks Assignments <i>Who leads? Who helps?</i>	Priorities & Timelines <i>(1 month, 3 mo., 6 mo., 1 year) Priority – Low, Medium, High</i>
1. Create a list of available Home Supports in our area - Handyman services - Yard care - Housekeeping services - Pet care - Meal services	We have skilled people in our area		Board members to create a contact list and confirm authorization with these individuals to have their names appear on the list. Joanne - consolidate and finalize list	Medium 6 months
2. Publicize this list	Town of Kipling website and Facebook page Our own Facebook page when available Distribution network in place via Senior's residences and Friendship Centre.	Town of Kipling Local organizations and seniors' groups	Joanne - distribution Laurie (FB)	6 months

B: LIST OF DESIRED OUTCOMES		Evaluation of Progress Made
Short Term	- increased awareness among those in need. - Increased opportunity for residents to remain in their own homes.	
Intermediate Term	- Less stress for older adult homeowners	
Long Term	- Residents are able to remain in our local community.	

Focus Area/Domain: Respect and Social Inclusion

A: Project Name: Make activities and events more accessible (4D and E)

ACTION PLAN WORKSHEET

Use the following chart for each project/initiative that is planned

Strategies <i>How are we going to do it?</i>	Resources <i>What we have What we need</i>	Potential Partners <i>Who will work with us?</i>	Tasks Assignments <i>Who leads? Who helps?</i>	Priorities & Timelines <i>(1 month, 3 mo., 6 mo., 1 year) Priority – Low, Medium, High</i>
1. Enhance communication for local events. Advertise "Coming Events" in The Clipper newspaper	Tag onto the Town Kipling ad in The Clipper	Town of Kipling Organizations who are hosting events	1. Deb - Gain co-operation from Town office re Coming Events 2. Board members - bring list of community organizations to Joanne. 3. Joanne - Contact organizations to make them aware of this project	High 3 months
2. HandiVan transportation to events	HandiVan Some regular drivers	HandiVan Drivers Host organizations Town of Kipling	1. Joanne - Make organizations aware that handiVan may be available and should be booked through Town to know if driver is available. 2. May need to recruit more handiVan drivers 3. Gloria - Make seniors aware that handiVan may be available for special events.	High 3 months

Strategies <i>How are we going to do it?</i>	Resources <i>What we have</i> <i>What we need</i>	Potential Partners <i>Who will work with us?</i>	Tasks Assignments <i>Who leads? Who helps?</i>	Priorities & Timelines <i>(1 month, 3 mo., 6 mo., 1 year)</i> <i>Priority – Low, Medium, High</i>
3. Advocate for improvements to bleachers at ball diamonds to make them more accessible (hand rails and steps) .	Existing bleachers	Town of Kipling	Austin	High 6 months
Advocate for increased awareness of physical activity facilities (eg. - pickle ball, disc golf).	Equipment is available from Rec office.	Town of Kipling	Austin	Low 6 months

B: LIST OF DESIRED OUTCOMES		Evaluation of Progress Made
Short Term	- Increased awareness of community events - Improved access to community events - Increased physical activity opportunities for all residents	
Intermediate Term	- Improved physical fitness of community residents - Decreased isolation of older adults - Increased attendance at community and business events	
Long Term	- Increased quality of life within the community - Increased opportunities for intergenerational connections.	

Focus Area/Domain: Communication and Information

A: Project Name: Improve computer literacy

ACTION PLAN WORKSHEET

Use the following chart for each project/initiative that is planned

Strategies <i>How are we going to do it?</i>	Resources <i>What we have What we need</i>	Potential Partners <i>Who will work with us?</i>	Tasks Assignments <i>Who leads? Who helps?</i>	Priorities & Timelines <i>(1 month, 3 mo., 6 mo., 1 year) Priority – Low, Medium, High</i>
Explore working with the local library to offer "Tech Time for Seniors."	Need - skilled volunteers Library is a suitable space for older adults.	Kipling Library	Laurie - contact Library Board	Medium 1 year
Explore creation of our own Facebook page			Laurie	Medium 6 months

B: LIST OF DESIRED OUTCOMES		Evaluation of Progress Made
Short Term	- Increased use of social media by Seniors - Increased methods of communicating to Seniors and other community members - Increased awareness of Age Friendly's projects and accomplishments - An opportunity for Intergenerational Interaction	
Intermediate Term	- Better communication and interaction in the community	
Long Term	- technically skilled older adults - less isolation of older adults	

ACTION PLAN WORKSHEET

Focus Area/Domain: Community Supports and Health Services

Use the following chart for each project/initiative that is planned

A: Project Name: Improve awareness of available health services (6F and G)

Strategies <i>How are we going to do it?</i>	Resources <i>What we have What we need</i>	Potential Partners <i>Who will work with us?</i>	Tasks Assignments <i>Who leads? Who helps?</i>	Priorities & Timelines <i>(1 month, 3 mo., 6 mo., 1 year) Priority – Low, Medium, High</i>
Organize 1 or 2 Wellness Days per year	- knowledgeable resource persons	SHA Town of Kipling	Don - rent at Community Centre Laurie - planning	High Event to occur in April and November

B: LIST OF DESIRED OUTCOMES		Evaluation of Progress Made
Short Term	- increased awareness of available health services	
Intermediate Term	- allow seniors to remain in own home longer	
Long Term	- increased quality of life - improved physical and mental health	